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## *Hotel Front Desk Associate*

The Hotel Front Desk Associate performs all front desk tasks: take reservations, check guests in and out, utilize and maximize computer skills (RoomMaster program), provide information to guests, and take care of guests' needs in a timely and efficient manner. Experience is preferred but not required.

The ideal candidate will work with an energetic team in a fast-paced work environment. Full-time and part-time positions are available with varying shifts. Evenings, weekends and holidays are mandatory. Lakeside provides an opportunity for affordable dorm housing in a camp environment.

**FOR MORE INFORMATION PLEASE CONTACT:**

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