

The Environmental intern will assist staff in operationalizing the Lakeside Association Strategic Plan's Environmental and Ecology workgroup recommendations for 2021 and beyond. The environmental intern will also learn about tree inventory and use a nationally recognized tree software application tool in use by many municipalities. The environmental intern will also self-select an area listed below that is most closely aligned with the career field pursued by the intern. A strong emphasis will be placed on measures and goals.

The Environmental Intern reports directly to the SVP, Municipal Services with regards to all aspects of his/her position. This individual will maintain a professional and mentorship relationship with members of the Lakeside Environmental Stewardship Society (LESS).

ESSENTIAL DUTIES AND RESPONSIBILITIES (PLUS OTHER DUTIES AS ASSIGNED):

- Assist Management and the Lakeside Association Board of Directors in implementing identified goals, strategies, targets, time frames as outlined in the Strategic Plan- Environment and Ecology workgroup recommendations.
 - Organize a team to implement sustainability strategies to meet identified goals, to collect data, to analyze data, to measure performance and to track progress in achieving the goals. Work with the team to provide feedback on the program direction and to identify projects and activities for sustainability reviews.
 - Facilitate communication between the sustainability team and the Lakeside Environmental Stewardship Society ("LESS") to enhance the sustainability program.
 - Identify costs and benefits of projects or initiatives, including life-cycle costs, returns on investment and pay-back times, environmental benefits, etc. Prepare reports and written analyses for review by the Lakeside Administration and/or Board.
- Learn and utilize TreePlotter software and continue to inventory trees in designated areas of Lakeside as directed.
- Motivate Lakeside businesses to, and assist with, incorporating sustainable practices in their respective business models.
- Contribute to the Lakesider to raise awareness of the implementation and effect of sustainability concepts.
- Conduct guest inquiries and surveys on Lakeside's current environmental stewardship.
- Participate in all LESS meetings and report sustainability progress.
- Participate in all intern activities, forums and gatherings
- Restart food waste recycling effort at the Lakeside Hotel, expanding the program to the Slack House restaurant.
- **Career related options to self-select as a development focus:**
 - Conduct an active audit identifying and recording current green practices in Lakeside-owned facilities and businesses (i.e., energy efficient lights, recycling, etc.), targeting practices that could be expanded
 - Recommend new green practices in Lakeside for implementation (i.e., use of sustainable materials, solar power, wind power, etc.)
 - Coordinate with surrounding communities to explore partnership opportunities.
 - Develop a sustainability plan for improvement and implementation of green practices throughout Lakeside-owned facilities and businesses.
 - Focused on measurements, the plan will assist Lakeside in building a framework for developing a long-term Community Sustainability Plan in accordance with Lakeside's Strategic Plan.

2021 Environmental Intern



Lakeside Chautauqua | 236 Walnut Ave., Lakeside, OH 43440 | lakesideohio.com | employment@lakesideohio.com

FOR MORE INFORMATION, PLEASE CONTACT:

John Mann- Director of HR
internships@lakesideohio.com

HOW TO APPLY:

Applicants must submit a cover letter, resume and minimum of 3 professional references (name and contact information). Only electronic submissions will be accepted, including follow-up. Send materials to internships@lakesideohio.com. In the subject line, indicate the internship position that interests you. If you qualify for more than 1 position, please indicate in your cover letter and subject line; limit of 2. Applications are accepted until positions are filled. For the best consideration, please submit your application materials early.