

# Public Space Cleaner

## 2020 – Seasonal, hourly-non-exempt



Lakeside Chautauqua | 236 Walnut Ave., Lakeside, OH 43440 | [lakesideohio.com](http://lakesideohio.com) | [employment@lakesideohio.com](mailto:employment@lakesideohio.com)

### **Summary:**

This is a seasonal position within the Hospitality Department with mostly day hours and reports to the Housekeeping Manager. This person will display an ability to work independently, sometimes by themselves. At times this individual may be called upon to assist in hotel room cleaning. This worker will take initiative and exhibit pride in the areas they maintain. The Public Space Cleaner reports directly to the Housekeeping Manager. Some occasional evening hours may be required.

Potential candidates would be available to work from May through September. Ability to work before and after these dates is desired. Ideal candidates are physically active, high energy, with a positive attitude and a love for fast paced environments. Good listening skills are a must. Candidates will be trained upon hire.

### **ESSENTIAL DUTIES INCLUDE, BUT ARE NOT LIMITED TO:**

- Follow all written and verbal detailed directions from Housekeeping Manager
- Uphold the highest quality cleaning standards
- Perform detailed cleaning of administrative offices and hotel public areas, completing all items on associated checklists
- Display effective time management in the performance of duties
- Assist with hotel room cleaning when called upon
- An ability to work independently is essential

### **Qualifications**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Education and/or Experience:**

High school graduate with the ability to work with the public and other employees.

### **Language Skills**

The ability to completely understand, read, analyze, and correspond reports. The ability to present effectively information and communicate professionally with department managers, board members, clients and the general public.

### **Reasoning Ability**

Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.

### **Physical Demands and Work Environment**

While performing the duties of this job, the employee is regularly required to sit, stand, walk, use hand to finger, handle or feel, reach with hands and arms, climb or balance, stoop or kneel, talk or hear, taste or smell. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus. The employee may occasionally lift and/or move more than 50 pounds. The physical demands described here are representative of those

that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly exposed to wet, cold, humid, hot, very hot, conditions and may be required to work outdoors. There is occasionally the requirement to move mechanical parts, handle properly toxic or caustic chemicals; there can be a risk of electrical hazards and the employee must use extreme caution and use appropriate safety procedures when necessary. The work environment characteristics described here are representative of those an employee may encounter while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Please note: this job description is a work in progress. It may change with experience and input from key staff members. Other duties may be assigned to or deleted from this position as needed.**

\_\_\_\_\_  
Public Space Cleaner Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

\_\_\_\_\_  
V. P. of Hospitality Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date